



**SUBMISSIONS OF ARTWORK to**  
Members Gallery and Art Rental Program  
2-Dimensional Artwork

**ELIGIBILITY**

- Artist must be a **current member** of the Rogue Gallery & Art Center (RGAC).
- Work must be **original art (No reproductions.)**
- Photographs and hand-pulled prints **must be signed and numbered.**
- Only work in **excellent condition** (clean mats and frames) will be accepted.
- Work must be **properly framed and wired** for hanging. No saw tooth hangers allowed.
- Watercolors and works on paper must be **covered by glass or Plexiglass** with no exposed edges (closed frames only).
- No work larger than 40" x40" will be accepted.
- Artist receives a 60% commission from sale price: RGAC receives 40%.
- All work must be for sale and artist may choose to offer the work for rent. All items valued under \$100 will be for sale only, not for rent.

**SUBMISSION GUIDELINES**

- Artists must submit **three (3) pieces** per jury.
- Submit work between **11 AM - 2 PM** on the last Saturday in April and October. **Fill out forms at RGAC** upon submission.
- Non-accepted work must be picked up on the following **Tuesday or Wednesday** between **2 and 5 PM.**
- Work not picked up will be assessed **a late fee of \$5 per day** beginning on Wednesday at 5PM.
- Artwork will hang in the Members Gallery for no longer than **6 months.**
- Once an artist has been accepted in the Members Gallery, artists are invited to keep an artist's portfolio on file at the front desk and be represented on our website. It is the artist's responsibility to provide the portfolio and digital files for the website to RGAC specifications.

**RECOMMENDATIONS**

- Submit 3 pieces **of like media and subject matter** for artistic consistency.
- Use **neutral color mats** for watercolors, photographs, prints, and works on paper.
- Use **simple wood or metal** frames.
- Frames for acrylics and oils should **project 1/4" beyond** the face of the painting.
- Determine sale price before submitting work. Consider how much you want to receive for a work. EX: You wish to receive \$100.00 for your work:  $\$100.00 \div .60 = \$166.66$ . The result is the selling price. \$167.00 (We advise rounding up!)

**Liability:** Upon receipt of artwork, the Rogue Gallery & Art Center (RGAC) assumes responsibility for damage due to the neglect of RGAC. Leaving work after the pick up date stated above constitutes neglect and the artist is subject to a \$5 per day late fee. Artist is responsible for the artwork after the pick up date.

I have read this document and I agree to all its stipulations, guidelines and recommendations.

Artist Name: \_\_\_\_\_ Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_