



*Ignite the Mind, Stir the Soul, Open the Heart-
Boldly Create!*

Rogue Gallery & Art Center Internship

The Rogue Gallery & Art Center is a non-profit organization whose mission is to enliven the individual and enrich the community through inspirational visual art experiences. An internship at the Rogue Gallery & Art Center is a terrific gateway into the business of art and the workings of a non-profit organization. During your internship you will learn about marketing, fundraising, curating, installing art exhibits, teaching art programs, presenting art receptions, and other aspects of an active art center. In addition, you will be able to network with other artists and community leaders. An internship with the Rogue Gallery is an excellent way to further your career in the arts, business, or non-profit sector.

Application checklist

- One letter of recommendation
- Background Check (Attached in the Application) (Over 18)
- Complete and sign the Internship Application form.

Internship Description: As a Rogue Gallery & Art Center Intern you will participate in Front Desk Reception, Studio Maintenance, Class Set Up/ Take Down, Reception Set up/ Take Down, Education programs (Family Art Day, ATMP, EAO). Exhibition Hanging, Board Meetings, and Creating Art.

***Hours TBA based on agreed schedule.**

You have three options for submission:

1. Attach in images and Application (jpeg, PDF, docx) in an Email to Ashley E. Clasby

Email: ashley@roguegallery.org

Subject: Attn: Internship Application

2. Mail your completed package to the following address:

Ashley E. Clasby, Education Manager
Attn: Internship Application
Rogue Gallery & Art Center
40 South Bartlett Street
Medford, Oregon 97501

3. Bring in completed package in person to the following address:

Rogue Gallery & Art Center
40 South Bartlett Street
Medford, Oregon 97501

Please note that incomplete applications will not be considered.



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Rogue Gallery & Art Center Internship Intern Application

Name _____

Email address _____

Phone _____

Address _____

City _____ State _____ zip code _____

Birthdate _____ School _____

Grade _____ Art Teacher (optional) _____

If under 18

Parent/ Guardian Name _____ Relationship _____

Email address _____

Phone _____

Address _____

City _____ State _____ zip code _____

Emergency Contact (other than parent/guardian listed):

Name _____ Relationship _____

Email address _____

Phone _____

Address _____

City _____ State _____ zip code _____



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Please answer the following questions to the best of your ability:

Please explain why you want to participate in the Rogue Gallery & Art Center Internship program?

Do you have any time conflicts with the program (such as family vacations, sports, etc.)?

YES NO If yes, when?

Will you be using the program to fulfill senior project or college credit related requirements?

YES NO

If yes, explain?

What are your strengths?

Why is art important to you?



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What processes would you like to learn more about in this program?

If you agree with the terms and conditions stated below please sign on the line.

If accepted into the Rogue Gallery & Art Center Internship program I will dedicate my best effort to the project, I will be punctual, I will be respectful to all equipment and/or facilities and Rogue Gallery & Art Center Staff

Signature of Student

Date

Signature of parent or guardian (Under 18)

Date



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AUTHORIZATION FOR BACKGROUND CHECK

I understand that as a condition of possible employment with the Rogue Gallery & Art Center, where I will be working with children, that my criminal offender information will be checked through the Open Records section of the Oregon State Police. I agree to this check and understand that this document, signed by me, authorizes a delegated representative of the Rogue Gallery & Art Center to request this information and determine my suitability for employment with the Rogue Gallery & Art Center.

Signature _____ Date _____

All information is REQUIRED. Failure to supply complete & accurate information is grounds for immediate termination of employment and/or offer of employment.

Name: _____
Last First Middle

Alias/Maiden Name: _____

Date of Birth: _____ - _____ - _____

Social Security #: _____ - _____ - _____

Current Address:

Street or PO Box

City State Zip